

## Sun Petrochemicals Private Limited

8<sup>th</sup> Floor, ATL Corporate Park, Saki Vihar Road,  
Powai, Mumbai -400 072, Maharashtra, INDIA.  
Tel: (022)-69325300, Fax: +91 22 6932 5300, Ext: 5333  
Website: [www.sunpetro.com](http://www.sunpetro.com)  
CIN: U24219GJ1995PTC028519



### NOTICE

To,  
The Board of Directors,  
**Sun Petrochemicals Private Limited**

Dear Sirs,

This is to inform you that meeting of the Board of Directors (5/ 2023-24) of Sun Petrochemicals Private Limited will be held on:

Day: Saturday  
Date: August 12, 2023  
Time: 03.00 p.m.  
Venue: at the office of the Company situated at 8<sup>th</sup> Floor, ATL Corporate Park,  
Saki Vihar Road, Powai, Mumbai -400 072

to discuss the business items mentioned in the agenda and notes to agenda, as enclosed below. Please note that the meeting is being called at shorter notice considering the urgency of matter.

If you wish to avail video-conferencing facility, the same shall be made available to you. You are requested to contact the undersigned on [nidhi.vora@sunpetro.com](mailto:nidhi.vora@sunpetro.com) or +91 7506249469 at least 48 hours prior to the scheduled date of the meeting for arranging the said facility.

Kindly make it convenient to attend the same.

Regards,  
**For SUN PETROCHEMICALS PRIVATE LIMITED**

A handwritten signature in blue ink, appearing to read "Nidhi Vora", is written over a horizontal line.

**NIDHI VORA**  
**COMPANY SECRETARY**  
**MEMBERSHIP NO. A41132**

Date: August 09, 2023  
Place: Mumbai

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### AGENDA AND NOTES TO AGENDA FOR THE BOARD MEETING SCHEDULED TO BE HELD ON AUGUST 12, 2023:

#### AGENDA 1: TO APPOINT CHAIRMAN OF THE MEETING:

The Board to appoint one of themselves as the Chairman of the meeting.

#### AGENDA 2: TO GRANT LEAVE OF ABSENCE, IF REQUESTED FOR:

To grant leave of absence to the Director(s) who requested for it.

#### AGENDA 3: TO ASCERTAIN QUORUM OF THE MEETING:

The Chairman of the meeting to ascertain the quorum present and call the meeting to order.

#### AGENDA 4: TO CONFIRM AND SIGN THE MINUTES OF PREVIOUS BOARD MEETING HELD ON JULY 31, 2023:

The Board to read and confirm the minutes of the previous Board Meeting held on July 31, 2023 and the Chairman to sign the same.

#### AGENDA 5: TO TAKE NOTE OF THE SIGNED MINUTES OF PREVIOUS AUDIT COMMITTEE MEETING HELD ON MAY 30, 2023:

The Board to take note of the signed minutes of the previous Audit Committee meeting held on May 30, 2023.

#### AGENDA 6: TO CONSIDER AND APPROVE THE UNAUDITED FINANCIAL RESULT ALONGWITH THE LIMITED REVIEW REPORT FOR THE QUARTER ENDED JUNE 30, 2023 IN ACCORDANCE WITH REGULATION 52 OF THE SEBI (LISTING OBLIGATIONS AND DISCLOSURE REQUIREMENTS) REGULATIONS, 2015:

The draft Unaudited Financial Results alongwith the Limited Review Report for the quarter ended June 30, 2023, as reviewed and recommended by the Audit Committee, be placed before the Board for its review and discussion. The Board to consider the same and pass the following resolution, with or without changes:

**"RESOLVED THAT** the Unaudited Financial Results for the quarter ended June 30, 2023, alongwith the Limited Review Report, as placed before the Board and initialed by the Chairman for the purpose of identification, prepared in accordance with Regulation 52 of the SEBI (Listing Obligations and Disclosure requirements), Regulations, 2015, be and is hereby considered, approved and taken on the record.

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**RESOLVED FURTHER THAT** the Board hereby authorizes Mr. Jimmi Desai, Executive Director of the Company to sign the said results on behalf of the Board.

**RESOLVED FURTHER THAT** the Executive Director(s) of the Company and Ms. Nidhi Vora, Company Secretary be and are hereby authorised severally to (i) submit the Financial Results of the Company for the quarter ended June 30, 2023 to the Stock Exchange by uploading such data electronically to the BSE Ltd. through BSE Listing Centre (ii) get the said results uploaded on the Company's website [www.sunpetro.com](http://www.sunpetro.com) (iii) get the said results printed in newspaper."

### AGENDA 7: TO REVIEW THE STATEMENT INDICATING DEVIATION/VARIATION REPORT FOR THE QUARTER ENDED JUNE 30, 2023:

The statement indicating deviation/variation report, in accordance with Regulation 52(7) of SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015, for the quarter ended June 30, 2023 to be placed before the Board in the meeting for its review and approval.

### AGENDA 8: TO REVIEW THE DECLARATION WITH RESPECT TO THE NON-APPLICABILITY OF CREATION OF SECURITY AND SECURITY COVER FOR THE NON-CONVERTIBLE DEBENTURES:

The declaration with respect to the non-applicability of creation of security and Security cover for the Non-Convertible Debentures as per Regulation 54(2) and Regulation 54(3) of SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015, for the quarter ended June 30, 2023 to be placed before the Board in the meeting for its review and approval.

### AGENDA 9: OTHER BUSINESS:

The Board to discuss any other business with the permission of the Chairman and the entire Board.

For SUN PETROCHEMICALS PRIVATE LIMITED

A handwritten signature in blue ink, appearing to read "Nidhi Vora", is written over a horizontal line.

**NIDHI VORA**  
**COMPANY SECRETARY**  
**MEMBERSHIP NO. A41132**

Date: August 9, 2023  
Place: Mumbai